



Gandhi Institute of Advanced Computer & Research

RAYAGADA, Odisha

(Approved by AICTE-New Delhi, Affiliated to BPUT-Rourkela and SCTE&VT-Odisha)

(Managed by Rabindranath Educational Trust)

Office Order

Ref. No.: GIACR/DC/03/24-25

Date: 16/07/2024

In order to maintain discipline and to deal with the cases of indiscipline committed by students and other members of the institute a disciplinary committee is reconstituted in Gandhi Institute of Advanced Computer & Research, Rayagada with following members with roles and responsibilities as mentioned herein with immediate effect.

Sl. No.	Name and designation	Position in the Committee
1	Dr. Pratap Chandra Mishra, Principal	Chairman
2	Mr. Nrusinghananda Panda, Sr. Lecturer	Convener
3	Mr. Milan Kumar Saha, Sr. Lecturer	Member
4	Mr. Manas Kumar Rout, Sr. Lecturer	Member
5	Mr. Anand Gouda, Asst. Professor	Member
6	Mr. Niranjana Naik, Lecturer	Member
7	Ms. Jyoti Reddy, Sr. Lecturer	Member
8	Mr. D. D. Mishra, Security Officer	Member

Roles and Responsibilities:

1. The disciplinary action committee should look after all the complains, appeals and grievances apart from students/staff/faculty from time to time in order to solve their problems and provide them the legal justice.
2. The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgements to the related victims.
3. The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.
4. The committee shall submit its report to the higher authority for seeking its execution as early as possible and applicable.
5. In cases where it is required the committee can impose some fines/or any other monetary penalties with intimation to the higher authority for approval.
6. The disciplinary action can be taken up by the committee against the victim as deemed fit and proper.
7. To maintain smooth discipline in order to create a good and soothing atmosphere for enhancement of discipline and learning.


Convener


Principal
Gandhi Institute of Advanced
Computer & Research, Rayagada
Gandhi Institute of Advanced
Computer & Research, Rayagada